

# NEW ONLINE ACORD INSURANCE SUBMISSION PROCESS

## Registered Agent Homepage

Once logged in a registered agent will see their list of current UIIA Insureds that they can submit insurance on behalf of. If they need to add a new Motor Carrier, they will click on ADD NEW MOTOR CARRIERS.

Home  
Insurance Agent

Update Agent Contact  
Information  
MC Look Up  
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Name Change Pending  
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Motor Carrier Selection

Search MC

Motor Carrier Name  SCAC Code

Search Reset

List of Motor Carrier Insureds. To add a new Motor Carrier click on ADD button

Motor Carrier Selection

Next Page >

List of Current UIIA Insureds

No Longer an Insured MC	Motor Carrier Name	SCAC Code	Account No.	UIIA Status	
<input type="checkbox"/>	IANA Intermodal Inc.	ICIC	MC316723	CANCELLED	Create New Acord Cert
<input type="checkbox"/>	IANA Trucking	IANA	MC316709	ACTIVE	Create New Acord Cert
<input type="checkbox"/>	Intermodal Trucking Company	DDDD	MC316722	ACTIVE	Create New Acord Cert
<input type="checkbox"/>	John Brown Trucking	KKKK	MC316708	ACTIVE	Create New Acord Cert

Add New Motor Carriers Save

Note: If your agency no longer represents and/or provides insurance for any of the above companies, you will need to check the "No Longer an Insured" box.

The agent will then enter the SCAC Code of the new Motor Carrier insured and the Insurance Agent Code that was assigned to the Motor Carrier. After entering this information, the agent will click on ADD. The new Motor Carrier insured will then show on the agent's list of insureds.

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Home  
Insurance Agent

Update Agent Contact  
Information  
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Saved Certificates

Register for New Motor Carrier

Register for New Motor Carrier

SCAC Code

Motor Carrier Insurance Agent Code

Add request Me Insurance Code Close

Note: Agent will need to contact the Motor Carrier to obtain the Insurance Agent Code when providing insurance for the company the initial time.

Enter MC SCAC Code and Insurance Agent Code and click on ADD

The beginning of the online insurance process is the same in that the agent from their List of UIIA Insureds screen will click on CREATE NEW ACORD CERTIFICATE for the company they wish to submit insurance for:

Home  
Insurance Agent

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Certificates

Motor Carrier Selection

Search MC

Motor Carrier Name  SCAC Code

Search Reset

Click on CREATE NEW ACORD CERT to begin the process

Motor Carrier Selection

Next Page >

List of Current UIIA Insureds

No Longer an Insured MC	Motor Carrier Name	SCAC Code	Account No.	UIIA Status	
<input type="checkbox"/>	IANA Intermodal Inc.	ICIC	MC316723	CANCELLED	Create New Acord Cert
<input type="checkbox"/>	IANA Trucking	IANA	MC316709	ACTIVE	Create New Acord Cert
<input type="checkbox"/>	Intermodal Trucking Company	DDDD	MC316722	ACTIVE	Create New Acord Cert
<input type="checkbox"/>	John Brown Trucking	KKKK	MC316708	ACTIVE	Create New Acord Cert

Add New Motor Carriers Save

An instructional screen will be displayed next where the agent will click on CONTINUE:

The EP List is displayed next. The agent will need to ensure that each of the EPs that their insured does business with is checked off. These will be the companies that will need to be listed as additional insured on the Motor Carrier's insurance policies. Once EPs have been checked, scroll to the bottom of the page and click on **SAVE AND CONTINUE**.

**Note: Before proceeding with adding insurance for your insured, please make sure ALL EPs that the insured does business with are checked on the list below.**

Required Coverage	Auto	General	Cargo	Trailer Interchange	Work Comp	EL	Ramp
Limit	1,000,000*	1,000,000*	25,000*	100,000	N	N	N
Deductible	0	0	0	0	-	-	-

Click on the EPs your insured wishes to do business with. An asterisk (\*) shown next to the limit for a specific coverage identifies that the EP requires to be named additional insured on this policy

Click on EPs company name to obtain information needed to become approved for this EP.

Select All	EP	Auto		General		Cargo		Trai.Inter		Work Comp	EL	Ramp	MC-EP Status
		Limit	Ded.	Limit	Ded.	Limit	Ded.	Limit	Ded.				
<input type="checkbox"/>	A B C Container Line	1,000,000*	0	1,000,000*	0	25,000*	1,000	100,000	0	N	N	N	No
<input checked="" type="checkbox"/>	A C L / Grimaldi Group/ Inarme	1,000,000*	0	1,000,000*	0	25,000*	0	100,000	0	N	N	N	Yes
<input type="checkbox"/>	APL Limited	1,000,000*	0	1,000,000*	0	20,000*	0	100,000	0	N	N	N	No
<input type="checkbox"/>	Bermuda Container Line Limited	1,000,000*	0	1,000,000*	0	15,000	0	100,000	0	N	N	N	No
<input type="checkbox"/>	BNSF Railway Company	1,000,000*	0	1,000,000*	0	20,000	0	100,000	0	N	N	N	No
<input type="checkbox"/>	Bridge Chassis Supply LLC	1,000,000*	0	1,000,000*	0	15,000*	0	100,000	0	N	N	N	Yes
<input type="checkbox"/>	Canadian Natl/Illinois Central (VN110194)	1,000,000*	0	1,000,000*	0	20,000	0	100,000	0	N	N	N	No
<input type="checkbox"/>	US Lines LLC	1,000,000*	0	1,000,000	0	25,000	0	100,000	0	N	N	N	Yes
<input type="checkbox"/>	Virginia Intl Terminals-(Va.Inland Port)	1,000,000*	0	1,000,000*	0	25,000*	0	100,000	0	Y	N	N	No
<input type="checkbox"/>	Wan Hai Lines Ltd.	1,000,000*	0	1,000,000*	0	25,000	0	100,000	0	N	N	N	Yes
<input type="checkbox"/>	Yangming Marine Transport	1,000,000*	0	1,000,000*	0	20,000*	1,000	50,000	1,000	N	N	N	Yes
<input type="checkbox"/>	Zim Amer Integrated Shipping Services Co. LLC	1,000,000*	0	1,000,000*	0	25,000*	50,000	100,000	50,000	N	N	N	No

Required Coverage	Auto	General	Cargo	Trailer Interchange	Work Comp	EL	Ramp
Limit	1,000,000*	1,000,000*	25,000*	100,000	N	N	N
Deductible	0	0	0	0	-	-	-

Make sure all EPs your insured does business with are checked and then hit SAVE and CONTINUE

The Policy Selection Screen is next. This is where the agent will select whether they are submitting Primary-Excess policies or EP Specific Policies. The agent will also check the boxes next to the policies they will be submitting. Once the policies have been selected the agent will click on **CONTINUE**.

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Home

Insurance Agent

Saved Certificates

Submitted/Problem Certificates

Pending Certificates

Active Certificates

Expired/Past Submitted Policies

Name Change Pending

Certificates

Select Type of Policies for John Brown Trucking

If providing insurance policy information that pertains to one specific EP, please select EP Specific for certificate type, otherwise Primary/Excess will be the default and will apply to all selected EPs.

Select Type Of Certificate : Primary-Excess

<input type="checkbox"/>	Type of Policies	<input type="checkbox"/>	Type of Policies
<input type="checkbox"/>	Auto	<input type="checkbox"/>	Employers Liability
<input type="checkbox"/>	General	<input type="checkbox"/>	Contingent Cargo
<input type="checkbox"/>	Cargo	<input type="checkbox"/>	Ref. Trailer
<input type="checkbox"/>	Trailer Interchange	<input type="checkbox"/>	Employee Dishonesty
<input type="checkbox"/>	Work Comp	<input type="checkbox"/>	Umbrella

Continue Reset SmartChecklist

Please Note: Section F.6. of the UIIA requires thirty (30) days advance notice of cancellation of the insurance policies being provided to IANA, unless cancellation is a result of non-payment of premium in which case ten (10) days advance notice is required.

The next screen will start the new online insurance submission process. The system will display to the agent an online ACORD 22 Certificate of Insurance form. The producer and contact information will be pre-populated from our database based on the agent's registration information. If this information is not up to date, the agent will be required to update their contact information prior to submitting a new insurance certificate. Agent will complete the online ACORD form as follows –

- 1) Enter Insurer Information based on policies being provided.
- 2) If the agent wishes to copy from the current INPLACE policies, it may click on COPY POLICY FROM INPLACE. The system will then ask the agent to select the policies it wishes to copy SELECT ALL will copy all policies currently in place and submitted by the specific agent. Once selection is made click on the DONE button. The system will copy all information from the in place policies with the exception of the EFFECTIVE and EXPIRATION DATES.
- 3) Agent should check the copied information and make sure it is still accurate and then enter the EFFECTIVE AND EXPIRATION DATES.
- 4) Please note only those policies selected on the POLICY SELECTION SCREEN will be highlighted. If there is an additional policy the agent wants to provide, it must click on BACK TO POLICY SELECTION SCREEN and select the additional policy.
- 5) If the agent is providing an Auto Liability policy, the box relating to the Truckers Uniform Intermodal Interchange Endorsement is automatically checked since this endorsement is required on all Auto policies.
- 6) The agent will also need to provide the additional insured information if submitting an Auto, General and/or Trailer Interchange Policy. If providing additional insureds, check the second box under the DESCRIPTION OF OPERATIONS and then click on the Red Button – CLICK HERE TO ADD UIIA EPS AS ADDITIONAL INSURED.
- 7) The agent will then check whether any of the policies provide for blanket additional insured coverage by checking YES OR NO. If YES is selected, the agent will need to check the policy type the blanket coverage is provided on.
- 8) If no blanket coverage, the agent will see a list of the EPs that the insured does business with displayed based on those selected at the beginning of the process on the EP LISTING. The agent can check the type of coverage that each EP is additional insured or they can select the box at the top of each policy type to select all EPs that are listed as being additional insured on that specific policy. The system will only show a checkmark next to an EP's name if the SELECT ALL feature is used if the EP requires to be listed as additional insured on that specific policy.

- 9) Once the agent completes the certificate, it will click on SAVE & CONTINUE. The SMART CHECKLIST will be displayed to the agent to identify any issues based on the insurance submitted. If no issues are identified, the agent should click on SUBMIT CERTIFICATE. Note if issues are identified, the agent may click on BACK TO ACORD to correct the problem and then click on SAVE & CONTINUE again from the ACORD form.

**SAMPLE OF ONLINE ACORD 22 FORM SHOWN ON THE NEXT PAGE**

- Home
- Insurance Agent
- Saved Certificates
- Submitted/Problem Certificates
- Pending Certificates
- Active Certificates
- Expired/Past Submitted Policies
- Name Change Pending
- Certificates
- In Place Policies
- List of Equipment Providers
- Create New Certificate
- User Guide

## ACORD® INTERMODAL INTERCHANGE CERTIFICATE OF INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

<b>PRODUCER</b>			<b>CONTACT NAME:</b>		
Sasko Agency Inc. po box 888			Debbie Sasko		
Bowie MD 20715-1004 (301)982-3400			PHONE (A/C, No, Ext):		FAX (A/C, No):
			E-MAIL ADDRESS: intermodal.ia@gmail.com		
			PRODUCER CUSTOMER ID #:		

INSURER(S) AFFORDING COVERAGE	NAIC #	BEST RATING
INSURER A :		
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		

**INSURED**

John Brown Trucking 11785 Beltsville Drive, Suite 1100 BELTSVILLE MD 20705-1000 (301)982-3400		
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**COVERAGES** Currency | US Dollar

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADDL INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
		<b>GENERAL LIABILITY</b>				
		<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY				EACH OCCURRENCE \$
		<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR	Is This Policy Through A Risk Retention Insurance Company? <input type="radio"/> Yes <input type="radio"/> No			DAMAGE TO RENTED PREMISES (Ea occurrence) \$
		DEDUCTIBLE \$				MED EXP (Any one person) \$
		GEN'L AGGREGATE LIMIT APPLIES PER:				PERSONAL & ADV INJURY \$
		<input type="checkbox"/> POLICY				GENERAL AGGREGATE \$
						PRODUCTS - COMP/OP AGG \$
		<b>AUTOMOBILE LIABILITY</b>				COMBINED SINGLE LIMIT (Ea accident) \$
		<input type="checkbox"/> ANY AUTO	Is This Policy Through A Risk Retention Insurance Company? <input type="radio"/> Yes <input type="radio"/> No			BODILY INJURY (Per person) \$
		<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
		<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
		<input type="checkbox"/> HIRED AUTOS				
		<input type="checkbox"/> NON-OWNED AUTOS				
		DEDUCTIBLE \$				
		<b>CARGO</b>				LIMIT PER VEHICLE \$
		PER VEHICLE DED \$	Is This Policy Through A Risk Retention Insurance Company? <input type="radio"/> Yes <input type="radio"/> No			
		<b>TRAILER INTERCHANGE</b>				LIMIT PER TRAILER \$
		<b>PHYSICAL DAMAGE</b>	Is This Policy Through A Risk Retention Insurance Company? <input type="radio"/> Yes <input type="radio"/> No			
		PER TRAILER DED \$	<input type="checkbox"/> Actual Cash Value			
		<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
		<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
		DEDUCTIBLE \$				\$
		RETENTION \$				\$
		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>				WC STATUTORY LIMITS <input checked="" type="checkbox"/> OTHER <input type="checkbox"/>
		Y/N	Is This Policy Through A Risk Retention Insurance Company? <input type="radio"/> Yes <input type="radio"/> No			E.L. EACH ACCIDENT \$
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?				E.L. DISEASE - EA EMPLOYEE \$
		(Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below				E.L. DISEASE - POLICY LIMIT \$
		Contingent Cargo				Unlimited Employers Liability Limits <input type="checkbox"/>
		Refrigerated Trailer Interchange				DED/LIMIT \$
		<input type="checkbox"/> Actual Cash Value				DED/LIMIT \$
		Emp.Dishonesty Bond				DED/LIMIT \$

DESCRIPTION OF OPERATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The Truckers Uniform Intermodal Interchange Endorsement (Form UIIE-1 or CA 23-17 equivalent) is part of the auto policy(ies).

Below list of providers are additional insureds in regards to the auto liability. Those providers with (\*) are additional insureds on the general liability and those with (\*\*) are additional insureds on trailer interchange coverage.

[CLICK HERE TO ADD UIIA EPS AS ADDITIONAL INSURED](#)

<b>CERTIFICATE HOLDER</b>	<b>CANCELLATION</b>
President The Intermodal Association of North America 11785 Beltsville Drive Suite 1100 Calverton, MD 20705-4048	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <input type="text"/>

PRODUCER, INSURED AND CONTACT DETAILS ARE PRE-POPULATED BASED ON INFORMATION IN UIIA DATABASE.

Enter the insurance company info

Copy From InPlace Policy Feature

Enter policy details (policy number, limits, deductibles, effective and expiration dates, etc.)

Description of Operations – If providing Auto check UIIE-1 box and second box should be checked when providing addl. insureds

Click to add Additional insureds

## Entering an EP SPECIFIC Policy (a certificate that includes policies for a specific EP)

Agents wishing to submit insurance coverage for a specific EP can do so from the POLICY SELECTION screen by selecting EP SPECIFIC as the TYPE OF CERTIFICATE.

Select the Type of Certificate as EP SPECIFIC

If providing insurance policy information that pertains to one specific EP, please select EP Specific for certificate type, otherwise Primary/Excess will be the default and will apply to all selected EPs.

<input type="checkbox"/> Type of Policies	<input type="checkbox"/> Type of Policies
<input type="checkbox"/> Auto	<input type="checkbox"/> Employers Liability
<input type="checkbox"/> General	<input type="checkbox"/> Contingent Cargo
<input type="checkbox"/> Cargo	<input type="checkbox"/> Ref. Trailer
<input type="checkbox"/> Trailer Interchange	<input type="checkbox"/> Employee Dishonesty
<input type="checkbox"/> Work Comp	<input type="checkbox"/> Umbrella

Select the box next to the type of insurance policy that will be submitted

The agent should select the type of policy it will be submitting (i.e. trailer interchange, cargo, etc.) from the above screen and then click on CONTINUE. Note an agent can submit more than one EP SPECIFIC policy at the same time as long as the limits for the EPs the agent is submitting the EP SPECIFIC policies for are the same.

Example: Agent is submitting a cargo and trailer interchange policy for China Shipping Container Line and CMA-CGM (America) LLC. That lowers the deductible for both EPs on both policies to \$1,000. Agent would select EP SPECIFIC for the TYPE OF CERTIFICATE and check off CARGO and TRAILER INTERCHANGE. Then click on CONTINUE.

Agent will then enter the policy details on the ACORD 22 form. If the Equipment Providers the EP SPECIFIC policies is for require to be listed as additional insured, the agent will check the box under the description of operations relating to additional insured. Lastly, the agent will need to select EP the EP SPECIFIC policies are being submitted for and on what coverage. In the example, above the agent would select China Shipping Container Line and CMA-CGM (America) LLC for both CARGO and TRAILER INTERCHANGE.

Once this is selected the agent would click on SAVE & CONTINUE. A pop-box will appear asking you to confirm the limits will be applied to the selected EPs. Agent will click OK. The Smart Checklist will appear to identify any issues. If no issues, agent will click on SUBMIT CERTIFICATE. See screen shot below for ACORD form showing EP SPECIFIC Policies.

**See Sample ACORD Form below showing CARGO AND TRAILER INTERCHANGE EP SPECIFIC POLICIES**

<b>CARGO</b> PER VEHICLE DED \$ 1,000 CR123 03/10/2016 03/10/2017 Is This Policy Through A Risk Retention Insurance Company? <input type="radio"/> Yes <input type="radio"/> No		LIMIT PER VEHICLE \$ 100,000																
<b>TRAILER INTERCHANGE</b> PHYSICAL DAMAGE PER TRAILER DED \$ 1,000 TI123 03/10/2016 03/10/2017 Is This Policy Through A Risk Retention Insurance Company? <input type="radio"/> Yes <input type="radio"/> No <input type="checkbox"/> Actual Cash Value		LIMIT PER TRAILER \$ 65,000																
<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$		EACH OCCURRENCE \$ AGGREGATE \$ \$ \$																
<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under SPECIAL PROVISIONS below Y/N <input type="radio"/> Yes <input type="radio"/> No Is This Policy Through A Risk Retention Insurance Company? <input type="radio"/> Yes <input type="radio"/> No		<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$ Unlimited Employers Liability Limits <input type="checkbox"/>																
<input type="checkbox"/> Contingent Cargo <input type="checkbox"/> Refrigerated Trailer Interchange <input type="checkbox"/> Emp.Dishonesty Bond		DED/LIMIT \$ DED/LIMIT \$ DED/LIMIT \$																
DESCRIPTION OF OPERATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS (Attach ACORD 101, Additional Remarks Schedule, if more space is required)																		
<input type="checkbox"/> The Truckers Uniform Intermodal Interchange Endorsement (Form UIIE-1 or CA 23-17 equivalent) is part of the auto policy(ies).																		
<input checked="" type="checkbox"/> Below list of providers are additional insureds in regards to the auto liability. Those providers with (*) are additional insureds on the general liability and those with (***) are additional insureds on trailer interchange coverage.																		
By selecting the Equipment Providers below for your insured for each policy, your agency is confirming the EPs that you are submitting this EP SPECIFIC policies for. Please check additional insured box from "DESCRIPTION OF OPERATIONS" above if you wish to provide named additional insured on selected EPs.																		
List of Equipment Providers for John Brown Trucking																		
<table border="1"> <thead> <tr> <th>Equipment Providers</th> <th>SCAC Code</th> <th>Account No.</th> <th>Cargo</th> <th>Trailer Int.</th> </tr> </thead> <tbody> <tr> <td>China Shipping Container Line (**)</td> <td>CHNJ</td> <td>EP100133</td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>CMA-CGM (America) LLC (**)</td> <td>CMDU</td> <td>EP001031</td> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </tbody> </table>		Equipment Providers	SCAC Code	Account No.	Cargo	Trailer Int.	China Shipping Container Line (**)	CHNJ	EP100133	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CMA-CGM (America) LLC (**)	CMDU	EP001031	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Equipment Providers	SCAC Code	Account No.	Cargo	Trailer Int.														
China Shipping Container Line (**)	CHNJ	EP100133	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>														
CMA-CGM (America) LLC (**)	CMDU	EP001031	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>														
<b>CERTIFICATE HOLDER</b> President The Intermodal Association of North America 11785 Beltsville Drive Suite 1100 Calverton, MD 20705-4048		<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE																

Make sure if the EP you are providing the EP SPECIFIC policy for requires to be listed as additional insured on the coverage submitted that the box under the description of operations is checked.

To identify the EP the EP SPECIFIC Policy is being provided for the agent will need to check the appropriate coverage next to the EP's company name. In the above example, the EP SPECIFIC is being provided for China Shipping and CMA for both Cargo and Trailer interchange

## Re-Designed Smart Checklist

The Smart Checklist that is generated after a certificate has been entered has been re-designed to be much easier to read. Below is a sample of the newly designed Smart Checklist. You will see that if the issue identified is related to a base requirement of the UIIA that impacts all EPs it will simply state that the problem is related to all Equipment Providers that your insured does business with. However, if the issue is specific to an individual EP, that individual EP will be shown in red.

In the example below, the general liability limit is insufficient which impacts all Equipment Providers. The cargo limit is too low, however this only impacts specific EPs which you will see listed in RED.

Smart Checklist

Smart Checklist provides the information necessary to become approved for selected EPs.

**Auto Liability**  
(If your insured does not do business with the providers listed below then no action required.)

LIMITS: The limits associated with this policy are acceptable and meet selected EPs requirements.

**General Liability**  
(If your insured does not do business with the providers listed below then no action required.)

Type Of Policy	Limit	You Need Maximum Deductible Allowed	You Have Limit	You Have Deductible
General Liability	1,000,000	N/A	500,000	0

LIMITS: The limits of the insureds general liability policy needs to be \$1 million per occurrence for all UIIA Equipment Providers.

**Cargo**  
(If your insured does not do business with the providers listed below then no action required.)

Type Of Policy	Limit	You Need Maximum Deductible Allowed	You Have Limit	You Have Deductible
Cargo	100,000	N/A	25,000	10,000

LIMITS: The limits for this policy do not meet the requirements for the following EPs.

A C L/ Grimaldi Group/ Inarme APL Limited Hyundai Merchant Marine, Inc. K-line America, Inc. (Kawasaki Kisen Kaisha Ltd)

**Additional Insured for UIIA EPs: The following EPs need to be listed as additional insured on the policies identified by an X.**

EP Name	Auto	General
A C L/ Grimaldi Group/ Inarme	x	x
APL Limited	x	x
CMA-CGM (America) LLC	x	
China Shipping Container Line	x	x
Hapag-Lloyd (America) Inc.	x	x
Hyundai Merchant Marine, Inc.	x	
K-line America, Inc. (Kawasaki Kisen Kaisha Ltd)	x	x

**ACTION: SUBMIT A REVISED ACORD 22 CERTIFICATE WITH THE EP CHECKLIST WITH THE REVISIONS IDENTIFIED ABOVE.**

[Generate Smart CheckList pdf](#)

Close Print

The new Smart Checklist identifies items that impact all EPs the insured does business with and then will separately identify in red those issues that are associated only with specific EPs. In addition, the Additional Insured information at the bottom of the page identifies EPs that need to be listed as additional insured and indicates with an "x" on what policies they need to be additional insured on.



## Termination or Reinstatement of Policies

To terminate or reinstate a policy the agent will need to go to ACTIVE CERTIFICATES for the specific insured. The button next to each policy will default to TERMINATE if the policy is active. If the policy is terminated, the button will next to the policy will display REINSTATE.

To terminate or reinstate a policy, click on the TERMINATE/REINSTATE button from the ACTIVE CERTIFICATE screen.

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**Home**

**Insurance Agent**

Saved Certificates(0)

Submitted/Problem Certificates (2)

Pending Certificates(0)

Active Certificates(2)

Expired/Past Submitted Policies (1)

Active Certificates for John Brown Trucking

This screen reflects certificates that were submitted and contain at least one active policy in place. If you need to terminate or reinstate a policy, click on the terminate/reinstate button next to the policy, and under the policy view enter termination/reinstatement date and reason in the appropriate fields, then press terminate/re-instate button.

Next Page >

**Toggle button to Terminate or Reinstatement a Policy**

Cert No	Cert Date	Policy	Pol. Status	Limit	Eff. Date	Exp. Date	Pol No.	
16	03/22/2016	CARGO-EPSPECIFIC	ACTIVE	100,000	03/10/2016	03/10/2017	CR123	Terminate
		TI-EPSPECIFIC	ACTIVE	65,000	03/10/2016	03/10/2017	TI123	Terminate
15	03/21/2016	AL-PRIMARY	ACTIVE	1,000,000	03/07/2016	03/07/2017	AUTO123	Terminate
		GL-PRIMARY	ACTIVE	1,000,000	03/08/2016	03/08/2017	GL123	Terminate
		CARGO-PRIMARY	ACTIVE	100,000	03/09/2016	03/09/2017	CR123	Terminate
		WC-PRIMARY	ACTIVE	STATUTORY 1,000,000/1,000,000/1,000,000	03/09/2016	03/09/2017	WC7878	Terminate

The system will take the agent to the ACORD 22 Certificate form and the policy that you wish to terminate or reinstate will be shown in blue. Agent will enter the termination or reinstatement date and also provide a reason. The agent will then click the TERMINATE POLICY or REINSTATE POLICY button whichever is applicable.

Sasko Agency Inc. | IA101877

Expired/Past Submitted Policies

Name Change Pending

Certificates

In Place Policies

List of Equipment Providers

Create New Certificate

User Guide

**INSURER(S) AFFORDING COVERAGE** NAIC # RATING

**INSURED** John Brown Trucking KKKK  
11785 Beltsville Drive, Suite 1100  
BELTSVILLE MD 20705-1000  
(301)982-3400 (301)982-3414

INSURER A : Great West Casualty Company 11371 A+ 10/03/21  
INSURER B :  
INSURER C :  
INSURER D :  
INSURER E :

**COVERAGES** Currency US Dollar

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	ADDL INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
		<b>GENERAL LIABILITY</b>	GL123	03/08/2016	03/08/2017	EACH OCCURRENCE \$ 1,000,000
		COMMERCIAL GENERAL LIABILITY				DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 0
		CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/>				MED EXP (Any one person) \$ 0
		DEDUCTIBLE \$ 0				PERSONAL & ADV INJURY \$ 0
		GEN'L AGGREGATE LIMIT APPLIES PER:				GENERAL AGGREGATE \$ 0
		POLICY				PRODUCTS - COMP/OP AGG \$ 0

**Note:** This colour indicates your currently selected policies that you need to fill up or active in-place policy. indicates overwritten policy

Policy Termination Date 03/10/2016 Policy Termination Reason 6800 per agent

Previous/Pending Termination Date

Terminate Policy

Enter Termination or Reinstatement Date and Reason and then click on TERMINATE or REINSTATE POLICY button (whichever is applicable)